

# JACKSON SCHOOL HOMEOWNERS ASSOCIATION

## KEY FOB ORDER FORM

Homeowners should use this form to purchase a key fob for access into the Jackson School Homeowners Association (JSHOA) facilities. There is a maximum of one (1) key fob allowed per Lot.

The cost per key fob is \$20.00, which will be assessed to your homeowner account. NOTE: only Lot owners or their rental agent may order a fob; renters should work with their landlord or rental agent if a fob is requested. **FOBS ARE NOT REFUNDABLE.**

A fob will be mailed to the mailing address provided below.

If selling the property, the key fob should be given to the new owner. If your fob becomes lost or stolen, please notify our office immediately so the fob can be deactivated.

***By signing below, I acknowledge I have read the Jackson School Homeowners Association Rules. I also acknowledge that I will be responsible for adherence to all of the information contained in these policies and rules for myself and my guests.***

_____ Signature of Jackson School Homeowner (or Agent)	_____ Date
_____ Print Name	_____ Phone
_____ JSHOA Lot Number	
_____ Mailing Address	

**Make check payable to Jackson School HOA, enclose with form, and return to:**

Jackson School HOA  
c/o CMI  
2105 SE 9th Ave  
Portland, OR 97214

Questions? Contact Nancy La Voie at 503-445-1102 or by email at [nancy@communitymgmt.com](mailto:nancy@communitymgmt.com).